



Lancashire Safeguarding Children Board
22nd January 2016 – Chorley House, Leyland

MINUTES

Name	Agency	Present / Apols
Jane Booth	Independent Chair	Present
Chris McConnachie	Lancashire Association of School Governors	Present
Stasia Osiowy	Lancashire County Council – Head of Safeguarding Inspection & Audit	Apologies
Victoria Gibson	LSCB / LSAB Manager	Present
Sandie Hayes	CAFCASS	Present
Michael Grime	LSCB and LSAB Business Support Officer	Present
Dr Nicky Bamford (OBO Debbie Ross)	NHS East Lancashire	Present
Joanne Dann	Cumbria and Lancashire CRC	Present
Sonia Turner	National Probation Service	Apologies
Tony Morrissey	Lancashire County Council – Deputy Director Children's Services	Present
Alice Marquis-Carr	Fylde, Wyre & North Lancashire Clinical Commissioning Group	Present
Jean Rollinson	C&SR, Preston and West Lancs CCG	Present
Joanna Hunt	Children's Society - Programme Manager	Present
Cc Matthew Tomlinson	Lancashire County Councillor, Lead Member – Participant Observer	Apologies
Mike Leaf	CDOP Chair	Apologies
Sue Cawley	Lancashire Constabulary – Head of PPU	Apologies
Vanessa Hollings	East Lancashire Hospital Trust – Divisional General Manager of Family Care	Present
Julie Seed	Lancashire Teaching Hospitals Trust	Present
Bob Stott	Lancashire County Council – Director of Children's Services	Apologies
Sue Warburton	NHS England	Present
Debbie Fawcett	Hyndburn and Ribble Valley Outreach - Programme Manager	Apologies
Siobhan Collingwood	Primary Schools, Morecambe Bay School - Head teacher	Present
Dr Dhia Mahmood	Lancashire Teaching Hospital Trust – Designated Doctor for Safeguarding	Apologies
Sasha Wells	University Hospitals Morecambe Bay NHS Trust – Director of Nursing	Apologies
Janet Crossley	Safeguarding and Prevent Manager – Burnley BC	Apologies
Paul Burnside	Lancashire Constabulary – Detective Inspector, PPU Compliance	Present
Rachel Rimmer	LSCB and LSAB Business Support Officer	Present
Debbie Ross	East Lancashire CCG - Head of Safeguarding	Present
Mark Lippett	University Hospitals Morecambe Bay NHS – Named Nurse Safeguarding	Present
Garry Payne	Wyre Council – Chief Executive	Present
Hazel Gregory	Blackpool Teaching Hospitals NHS Foundation	Present
Bridgett Welch	Lancashire Care Foundation trust – Associate Director	Present
Finlay McCalman	Lancashire County Council - Area Business Manager	Present

No	Item	Action
1	Welcome and Apologies for Absence	
	<p>JB welcomed all to the meeting and accepted apologies for absence as above.</p> <p>JB introduced the 2 new Business Support Officers within the Lancashire Safeguarding Boards team and reported that interviews had taken place for the Business Co-ordinators roles. This had led to 3 appointments with start dates expected for March/April.</p> <p>JB informed the Board that due to considerable discussion being required, an item regarding a serious case review for Child KG has been referred to the meeting in March.</p> <p>An item detailing Elective Home education has also been referred to the meeting in March.</p>	
2.	Minutes of the Meeting held on a) 13th November and b) 9th December	
	<p>The minutes from the meetings on the 13th November and 9th December were agreed for accuracy.</p> <p>BW stated that she had been missed off the attendance list for the 13th November meeting.</p> <p>BS, TM and JD reported that their job titles were incorrect.</p>	MG
3.	Review of Action Sheet and Matters Arising from Meeting	
	<p>The action log was reviewed and updated. The following additional actions/updates were agreed:</p> <p>The CDOP database is progressing and aims to be operational by July 2016.</p> <p>The MASH diagnostic tool has been delayed due to the OFSTED inspection which led to changes in priorities within local authorities. Vicki Evans has been leading on the MASH diagnostic tool and has done a sterling job in visiting different MASH's. Going forward, a new timeline has been agreed including of 2 x ½ day events to be organised. JR advised that any meetings going forward should include all CCG health commissioners to ensure the correct discussions take place. JB will continue to update the group and will include MASH as an item at the May board meeting.</p> <p>CMc reported that at the previous Schools Forum Meeting attendees were unaware of any conversations regarding the board seeking a minimal funding contribution from schools. TM is to discuss with BS.</p> <p>VG is to draft a letter re the Lampard report indicating assurance to the LSCB re visitors to Children's Homes and Early Years/Children's Centre.</p> <p>VG to discuss with Mike Leaf if funding for continuation of Safer Sleep Campaign from public health is still available – LSCB contribution is secure.</p> <p>VG to discuss with Mike Leaf if he's discussed raising awareness of Marmot Principles through Public Health groups.</p> <p>Discussions are on-going with Blackpool, Blackburn with Darwen and BS regarding the rotation of the chair of the CDOP.</p>	<p>JB</p> <p>TM</p> <p>BS</p> <p>VG</p> <p>VG</p> <p>VG</p> <p>BS</p>
4.	Ofsted Inspection – LSCB Action Plan Proposals and Progress	
	<p>VG and JB provided the group with a report which outlined the recommendations and actions put forward by OFSTED following the recent inspections. VG reviewed each action briefly.</p> <p>JB reported that a large volume of data was collated prior to the OFSTED inspection but was not included within the Annual report. This data is to be uploaded onto the LSCB website and can be found below.</p>  <p>Annual Report Data</p> <p>The recommendation which is to impact most on the Board and agencies is the review of the LSCB QA Framework. It is important that the Board has an expanded team of in-house experts to lead on QA work to ensure a best return on effort. Following the next QA/PM sub group meeting, JB is to write out to the group requesting assistance with the QA framework.</p>	<p>JB</p> <p>JB</p>
5.	Improvement Board – Relationships and Mutual Responsibilities	
	<p>The Improvement Board has undertaken 2 meetings with the first meeting being led by Jennifer Mein where discussions included the aims of the Board. Following the first meeting, Tony Crane was appointed as the independent chair and chaired his first meeting on the 20th January.</p>	

	<p>Discussions have taken place with JB and Tony Crane and they have agreed that the LSCB and the Improvement Board will avoid running parallel meetings with similar agendas as far as possible.</p> <p>The Improvement Board is to be accountable to DFE and is to meet on a monthly basis. The number of attendees at the board is to be kept low and includes JB, multi-agency senior management and a field social worker. The Board will also be requesting feedback from children and young people within Lancashire to assist going forward. Due to the low number of attendees, it is very important that information with disseminated appropriately.</p> <p>OFSTED will be continuing to undertake monthly visits with the next visit taking place on the 3rd and 4th February. During these visits OFSTED shall be auditing 6 different cases.</p> <p>A draft improvement plan has been completed and Improvement Board members are to respond with any comments soon. JB stated that she was unsure how widely the plan can be shared but she will discuss and circulate to LSCB members if possible. The group agreed that it would be beneficial for the plan to be circulated so all partners can review and make comments.</p> <p>The group discussed whether the appropriate NHS colleagues were attending the Improvement Board. SW to discuss with Richard Cooke.</p>	<p>JB</p> <p>SW</p>
6.	Update Reports from Sub - Groups	
	<p>Sub-group updates were received and accepted. The following key points and actions were noted.</p> <p>Child Death Overview Panel</p> <ul style="list-style-type: none"> • Discussions are on-going regarding the future chair of the meeting. • The panel is continuing to run smoothly. <p>QA/PM Sub Group</p> <ul style="list-style-type: none"> • VH is to chair the meeting going forward, replacing TM. • Positive feedback was received following the Burnley and Pendle Children's Board Safeguarding Conference. It was recommended that this approach be shared with other CPBs. • The updates on the Safeguarding Children with disabilities report had stalled due to the previous lead leaving her post. Diane Tomlinson is to revisit along with the original group who completed the work. <p>Learning and Development Sub Group</p> <ul style="list-style-type: none"> • Struggling to have sufficient numbers of CSE trainers which has a financial cost as external trainers need to be paid for. • The number of non-attendees on courses are decreasing. This is due to the improved robust financial invoicing. • E-learning continues to be popular with 8521 people completing courses so far. • The 'Missing from Home' conference which was due to take place in January has been deferred to March due to Ane Freed-Kernis currently being on sick leave. <p>JB stated that she believed that due to budget cuts, the group needs to think about changing the policy of charging for courses. As the economy is changing, discussions are taking place nationally about whether agencies who don't contribute to LSCBs should be able to access training without cost. This is to be discussed at future Board meetings.</p> <p>Serious Case Review Sub Group</p> <ul style="list-style-type: none"> • A high number of cases currently. There are 6 new SCRs recently agreed with 3 SCRs on-going and one MALR. • The terms of reference have been updated and are awaiting sign off by the group. However this could be delayed as discussions may take place to align the Terms of Reference with Blackburn and Blackpool. 	

	<ul style="list-style-type: none"> • Due to the high number of SCRs taking place, it has proved difficult to appoint an independent chair and authors. However Amanda Clark from Derbyshire has agreed to facilitate 2 SCRs. • AMC raised that despite there being a low number of children in Fylde and Wyre there are currently 4 SCRs taking place which is unusual. Can the board take forward and see if there is a common denominator? • DR is to pick up as chair of the group once JR leaves her role. • Due to the complexity of some cases and the need to wait for some information before determining if the case meets the SCR criteria, JB warned that the group may receive criticism from the National Board. <p>Safeguarding Sub Group</p> <ul style="list-style-type: none"> • SC requested the need for a secondary school head teacher to sit on the sub group. TM is to discuss with BS and Chris Horrocks. • Graham Lowe is to be seconded into the LSCB Team. • JB is to attend the Schools Forum meeting in May to discuss the services schools are receiving. 	TM
7.	Summary From Executive Group held on 4th January 2016	
	<p>JB presented the summary report from the previous Executive Group which took place on the 4th January. The main points were as follows: Additional budget meetings are continuing to take place to identify any risks going forward. The findings will be reported back to the Board. In-house training of chairs for SCRs is being undertaken. Barbara Bath is to provide an update on the Bowerham and Thornton children's home OFTSED judgements at the next Executive Board in February and the next Board meeting in March.</p>	
8.	Lincolnshire SCR – Young Person A	
	<p>The action plan and overview report were circulated prior to the meeting. Discussions are currently on-going within agencies to complete the recommendations outlined in the SCR. VG is to write to the Lincolnshire Board to update on the progress of the recommendations.</p>	VG
9.	Bruising to Non-Mobile Babies Policy Update	
	<p>The policy was developed to assist health, education, early years and social care practitioners. The policy was circulated to the group for information.</p>	
10	REACH Project	
	<p>JH updated on the REACH Project (Routine Enquiry About Adversity in Childhood). The project is in the early stages and is likely to be piloted in Burnley and Pendle. It is the process of staff asking individuals about traumatic / adverse experiences and providing the relevant future support. Future discussions need to take place surrounding data collation and ensuring it is gathered from the correct individuals and agencies. JB informed the group that she has written to the Police and Crime Commissioner stating that the project could lead to a reduction in risk therefore creating big savings for the police.</p>	
11	Children's Commissioner	
	<p>A quick summary of the Children's Commissioner was circulated as well as an overview of the statistics locally. The following key points and actions were noted: The group discussed the issues with the discrepancies between the low numbers of children on a CP Plan as a result of sexual abuse compared with the group's knowledge of incidents within Lancashire and likely prevalence How is the group supporting our schools as referrals and incidents are more likely to happen within schools?</p>	

	JB recommended the use of a task and finish group to create a clearer picture within Lancashire. All colleagues are to discuss with their agencies and report back at a future meeting.	ALL
12	CP Info Sharing Project Update	
	<p>JB stated that despite the group believing the CPIS system was fit for purpose, she is concerned that the system can only pick up data from hospitals within Lancashire and therefore doesn't include data from any attendees at Blackpool or Blackburn hospital. The group discussed how these issues could be resolved. She was provided with reassurance that this was not the as end once a hospital signed up then all data was available to it from a national dataset.</p> <p>East Lancashire are currently not compliant due to IT systems and staffing changes but will be working to resolve this issue going forward. Blackpool are signed up and the system will go live within the next month.</p> <p>The lead in Blackpool is to attend the meeting in March and update the group.</p>	
13	LCFT Inspection Feedback	
	<p>BW updated the group on the LCFT CQC inspection report and provided a report which outlined the results from the report.</p> <p>The inspection took place in April and the report was published on the CQC website in November. In April 120 inspectors visited LCFT and inspected 30% of services. Following the inspection there were 17 reports which brought a grading of 'requires improvement'.</p> <p>An Improvement Board has taken place and will continue to meet. This Board will be discussing the areas which have received a grading of 'requires improvement' and reviewing these areas. The Board received assurance that there were no areas of safeguarding practice graded as inadequate.</p> <p>The report is detailed below.</p>  <p>LCFT CQC Inspection Report</p>	
14	Business Plan Review and Update	
	<p>JB presented the business plan to the group. The business plan needs to be considered in line with OFSTED inspection outcome as well as a need for additional priorities in support to local authorities.</p> <p>Additions need to be incorporated within the business plan to include tasks outlined by the QA sub group and improvement board. VG to link with Richard Cooke and make amendments.</p>	VG
15	Governmental Review of LSCBs	
	<p>The terms of reference and response to the Prime Minister statement were circulated. The timescale of the review has been set for 3months therefore isn't likely to be in-depth. TM reminded the group that the governmental review will probably be influenced by further OFSTED inspections.</p>	
16	Urgent Business	
	<p>a) JB - Department for Education Reporting Child Abuse Campaign The campaign sets out details about reporting child abuse. The campaign commences with a trial in London. The group needs to be aware of the potential influx in referrals if the campaign commences in Lancashire.</p> <p>b) JB - Keeping Children Safe in Education The keeping safe in education consultation is currently on the DFE website and comments are to be returned in February. JB is to circulate and request comments to send a response on behalf of the Board.</p> <p>c) HG – Joint Targeted Area Inspections HG recommended the group review the DFE information regarding the joint targeted area inspections. Further information is available here.</p>	JB ALL

	<p>d) SW – University Hospitals of Morecambe Bay CQC Inspection Report</p> <p>SW informed the group that the UHMB CQC report was now available and can be found here. SW recommended that a colleague from UHMB attends a future board to provide an update.</p>	
17	Date of Next Meeting	
	Friday 11 March 2016 – 9:30am - Chorley House, Leyland	