



Lancashire Safeguarding Children Board
11th March 2016 – Chorley House, Leyland

MINUTES

Name	Agency	Present / Apols
Jane Booth	Independent Chair	Present
Annie Dodd	Independent SCR Reviewer	Present
Bob Stott	Lancashire County Council – Director of Children's Services	Present
Bridgett Welch	Lancashire Care Foundation Trust – Associate Director	Present
Cc Matthew Tomlinson	Lancashire County Councillor, Lead Member – Participant Observer	Present
Chris McConnachie	Lancashire Association of School Governors	Present
Danielle McMillan	DCOP Co-ordinator, LSCB & LSAB	Present
Debra Harris	DSL / Assistant Headteacher, St Bede's Catholic High School	Present
Garry Payne	Wyre Council – Chief Executive	Present
Hazel Gregory	BFW Hospitals	Present
Jane Cawardine	Independent SCR Reviewer	Present
Janet Crossley	Safeguarding and Prevent Manager – Burnley BC	Present
Jean Rollinson	C&SR, Preston and West Lancs CCG	Present
Joanna Hunt	Children's Society - Programme Manager	Present
Julie Seed	Lancashire Teaching Hospitals Trust	Present
Liz Thompson	Named Nurse Safeguarding, UHMB	Present
Marie Thompson	Director of Nursing & Quality, BTH NHS Foundation Trust	Present
Sarah Morris	CAFCASS – Service Manager	Present
Siobhan Collingwood	Primary Schools, Morecambe Bay School - Head teacher	Present
Sonia Turner	National Probation Service	Present
Sue Clarke	Lancashire Constabulary – Head of PPU	Present
Tony Morrissey	Lancashire County Council – Deputy Director Children's Services	Present
Vanessa Wilson	East Lancashire Hospital Trust – Divisional General Manager of Family Care	Present
Victoria Gibson	LSCB / LSAB Manager	Present
Alice Marquis-Carr	Fylde, Wyre & North Lancashire Clinical Commissioning Group	Apologies
Debbie Fawcett	Hyndburn and Ribble Valley Outreach - Programme Manager	Apologies
Debbie Ross	East Lancashire CCG - Head of Safeguarding	Apologies
Diane Booth	Lancashire County Council – Head of Children's Social Care	Apologies
Joanne Dann	Cumbria and Lancashire CRC	Apologies
Mike Leaf	CDOP Chair	Apologies
Sandie Hayes	CAFCASS	Apologies
Sasha Wells	University Hospitals Morecambe Bay NHS Trust – Director of Nursing	Apologies
Stasia Osiowy	Lancashire County Council – Head of Safeguarding Inspection & Audit	Apologies

No	Item	Action
1	Welcome and Apologies for Absence	
	JB welcomed all to the meeting and accepted apologies for absence as above.	
2.	SCR Report – Child KG	
	<p>The SCR Report for Child KG was presented by Annie Dodds and Jane Carwardine. The presentation outlined the case and methodology. It was noted that there has been to date no media interest. Child KG was reported to be doing well. The presentation highlighted the learning points, positive practice and recommendations. It was agreed by LSCB that the report should not be published due to the likely adverse impact on the child. Concern was also expressed about the possible impact on the Mother's mental health. . Chair extended thanks to Annie Dodds and Jane Carwardine for their work on the SCR and the production of the report. The findings in the report were accepted.</p> <p>Action: VG to email presentation slides to LSCB Members</p> <p>Action: Chair to write to Children's Social Care about publication of the report prior to the making of a final decision</p> <p>Action: Need to revisit recommendations and ensure the action plans are SMART and accountable with names – Jane Carwardine</p> <p>Action: BW to contact the psychologist about the potential impact on the Mother were the report to be published.</p> <p>Action: VG to receive actions plans from agencies within four weeks at the maximum and bring back to the LSCB SCR sub-group</p>	<p>VG</p> <p>JB</p> <p>JC</p> <p>BW</p> <p>VG</p>
3.	CP Information Sharing Project Update	
	<p>Valerie Nugent from NHS England gave a presentation on the CP Information Sharing Project. The project has been live in Lancashire since 2012 and so far 21 Authorities are live. Blackburn with Darwen will be live soon and Blackpool and Morecambe Bay to follow.</p> <p>Action: VN to produce quarterly report from NHS England about Lancashire footprint.</p>	VN
4.	Wellbeing, Prevention and Early Help Service Offer – Consultation with Stakeholders	
	Charlotte Ennis gave a presentation outlining the main aims of the consultation and outlined the plans for transformation. The consultation is underway with the initial feedback due back by 21 st March 2016.	
5.	Minutes of the Meeting held on a) 22nd January 2016	
	<p>Due to time constraints members were asked to direct any corrections to VG.</p> <p>Action: Members to send corrections to VG.</p>	ALL
6.	Review of Action Sheet and Matters Arising from Meeting	
	<p>Due to time constraints members were asked to direct any updates to VG.</p> <p>Action: Members to send corrections to VG.</p>	ALL
7.	Improvement Board – Relationships and Mutual Responsibilities	
	<p>JB gave an update on the progress of the Improvement Board and highlighted the need for practitioners for a Shadow Board, and encouraged agencies to consider nominations.</p> <p>Action: Members requested to identify practitioner names and forward on to Richard Cooke</p>	ALL
8.	Update Reports from Sub Groups	
	<p>Sub-group updates were received and accepted. The following key points and actions were noted.</p> <p>Child Death Overview Panel Staff changes at the end of March 2016 were noted.</p> <p>QA/PM Sub Group</p>	

	<p>The sub group met in January 2016 and updated the Terms of Reference. Action to look at Case File Audits and create a virtual audit team. MG to email the Board and request volunteers to sit on the Virtual Audit Team.</p> <p>Learning and Development Sub Group The report was noted by the LSCB.</p> <p>Serious Case Review Sub Group JB thanked Jean Rollinson for her work as she was due to retire. The SCR process is currently being streamlined and the new Chair is Debbie Ross with the Deputy being DCI Vicki Evans. It was noted that there was a need for SCR Panel Chairs.</p> <p>Children's Partnerships Boards The report was noted by the LSCB.</p>	
9.	QA – Revised Approach to Multi Agency Case Note Audits	
	VW informed the board of the revised approach to QA was outlined. This was noted by the LSCB	
10	Summary from Executive Group on 29th February 2016	
	JB presented the summary report from the previous Executive Group which took place on the 29 th February. This standing item was noted.	
11	Joint Targeted Area Inspections	
	Julie Seed presented for information and this was noted by LSCB.	
12	EHE Audit & Children Missing From Education Consultation	
	<p>The report was presented by Frances Molloy which outlined the key messages, framework and local/national trends for home education. The report was discussed in detail ad a number of concerns noted. It was agreed that it would be useful to have this information circulate to the Children's Partnership Boards for information/action at a local level.</p> <p>Action: FM to alter the report with regard to Ribble Valley and send to MG to circulate to CPBs.</p>	FM
13	Business Plan Review and Update	
	<p>It was noted that the actions from the Improvement Board have been included in the Business Plan.</p> <p>Action: VG to remove the "ongoing" timescales with specific times.</p>	VG
14	Urgent Business	
	<p>Schools Forum Contributions It was raised that the LSCB had not approached the Schools Forum for contributions. Action: Bob Stott to check and action.</p> <p>CSE Definition It was raised by Hazel Gregory that this was the last day for the consultation.</p> <p>Risk Assessment Models Risk assessment models are to be included on the next agenda. Linda Clegg is to be invited to attend the meeting and present an update.</p> <p>Continuum of Need Document The group agreed that there is a need for the continuum of need document to be refreshed.</p> <p>AIM Project The AIM (Assessment Intervention Moving on) project in all primary and secondary schools in the North. Training is to be rolled out and the LSCB is supporting this.</p>	BS

15	Date of Next Meeting	
	Friday 13 May 2016 – 9:30am - Chorley House, Leyland	