



Lancashire Safeguarding Children Board

Notes of meeting held 9 September, Chorley House

Name	Agency	Present / Apols
Jane Booth	Independent Chair	Present
Louise Burton	Chorley and South Ribble, Greater Preston, and West Lancashire CCG – Designated Lead Nurse for Safeguarding	Present
Hayley Clarke	LSCB/LSAB – Business Co-ordinator	Present
Linda Clegg	Lancashire County Council – Director of Children's Services	Present
Siobhan Collingwood	Primary Schools, Morecambe Bay School - Head teacher	Present
Janet Crossley	Safeguarding and Prevent Manager – Burnley BC	Present
Joanne Dann	Cumbria and Lancashire CRC	Present
Simon Dent	DCI, Lancashire Constabulary	Present
Victoria Gibson	LSCB / LSAB Manager	Present
Hazel Gregory	BTH NHS Foundation Trust	Present
Catherine Hollinghurst	Observer	Present
Chris Horrocks	Head Teacher, St Bede's Secondary School	Present
Joanna Hunt	Children's Society - Programme Manager	Present
Graham Lowe	LSCB/LSAB – Online Safeguarding Adviser	Present
Dhia Mahmood	Consultant Paediatrician, Lancashire Teaching Hospitals Trust	Present
Alice Marquis-Carr	Fylde, Wyre & North Lancashire Clinical Commissioning Group	Present
Rebecca Maylor	CDOP Co-ordinator	Item 5
Chris McConnachie	Lancashire Association of School Governors	Present
Danielle McMillan	LSCB/LSAB Business Co-ordinator	Present
Sarah Morris	CAFCASS	Present
Laura Nuttall (Minutes)	LSCB/LSAB Business Co-ordinator	Present
Garry Payne	Chief Executive, Wyre Borough Council	Present
Debbie Ross	East Lancashire CCG – Head of Safeguarding	Present
Louise Storey	Principal Social Worker, Lancashire County Council	Item 4
Alison Taylor	Fylde and Wyre Clinical Commissioning Group (Observer)	Present
Marie Thompson	Director of Nursing & Quality, BTH NHS Foundation Trust	Present
Sonia Turner	National Probation Service	Present
Susan Warburton	Deputy Director of Nursing, Patient Experience & Safeguarding	Present
Bridgett Welch	Lancashire Care Foundation Trust – Associate Director	Present
Vanessa Wilson	East Lancashire Hospital Trust – Divisional General Manager of Family Care	Present
Bethany Wilcock	Lay Member	Present
Elaine Bonn	Lay Member	Apologies
Debbie Fawcett	HARV	Apologies
Sakthi Karunanithi	Lancashire County Council – Director of Public Health	Apologies
Julie Seed	Head of Governance, Lancashire Teaching Hospitals Trust	Apologies
CC Matthew Tomlinson	Lancashire County Councillor, Lead Member – Participant Observer	Apologies
Sacha Wells	Director of Midwifery, Gynaecology and Obstetrics, UHMB	Apologies
Andy Webster	Detective Superintendent, Lancashire Constabulary	Apologies

No	Item	Action
1	WELCOME AND APOLOGIES FOR ABSENCE	
	JB welcomed everyone to the meeting. Introductions were given around the table and apologies noted as above.	
2.	MINUTES OF MEETING HELD 8 JULY 2016	
	The minutes were agreed as an accurate record.	
3.	REVIEW OF ACTION SHEET AND MATTERS ARISING FROM MEETING	
	<p>The action log was reviewed and a number of updates reported. The log will be updated to reflect this. Additional points were raised as below.</p> <p>a) Supervision training for schools – AMC reported that Ane Freed Kernis had contacted SC around this issue and confirmed it is being progressed.</p> <p>b) Shared Care Protocol – SW updated reported that NHS England are still waiting for formal guidance from CQC. In the meantime, conversations have taken place with LTHT, LCFT and the NHS who are working to move forward during the coming months. LCFT have noted that some pressures have reduced, but there are still a number of Tier 4 children on the wards. VW reported that tool has recently been released around this.</p>	LN
4.	RISK SENSIBLE TOOLKIT	
	<p>Louise Storey (LS) was in attendance to present Risk Sensible Toolkit for Multi-Agency Partners.</p> <p>Children's Social Care have now adopted a Risk Management Toolkit based on the risk sensible model, which was tabled for information, and the CON/Thresholds guidance has been updated and aligned with principles of the model.</p> <p>LS reported that LCFT have previously adopted Risk Sensible approaches and produced a condensed version of the tool for use as a 'quick guide'. It is proposed that this would be of use to multi-agency partners to assist in decision making and ensure that all partners use the same processes and language, and take risk judgements in a consistent manner.</p> <p>The proposed multi-agency toolkit had been circulated with the agenda, and Board members were invited to make comment.</p> <p>SC found the document really useful from a schools perspective, particularly to use alongside the CON.</p> <p>JB stressed that the toolkit will require some amendments to ensure it is suitable as a multi-agency approach, and should link in with mandatory reporting, and the consultation on responding to and acting on child abuse and neglect.</p> <p>JH noted that the VCFS aspect would need some consideration for alignment with their internal processes.</p> <p>LS reported that "Train the Trainer" sessions are scheduled to take place around the toolkit and will be rolled out, starting with Advanced Practitioners, in November. Board members discussed training for partner agencies and agreed the LSCB should fund some sessions. It was noted that issues are likely to arise for schools in terms of training, and there is a need for universal training to be put in place. The Schools' Safeguarding Officer will be key to this.</p> <p>Overall, members of the Board agree with the principle of Risk Sensible Toolkit and recognise the value of a multi-agency approach. JB asks that members consider the language for any amendments, and ensure that the CON is strongly aligned.</p> <p>LC reported that the model was implemented in Blackburn with Darwen a few years ago and stressed that this will take time to implement across the county – professionals should expect and recognise this.</p> <p>AMC asked if there is a strategy in place for the roll out of the model. LS reported that one is in place for CSC, but not in terms of multi-agency roll out.</p>	

	<p>MT reported that two Health Visitor reviews are taking place across Blackpool and Lancashire and suggested that the approach is built into the review as a mechanism of sharing information with Health Professionals.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • The LSCB will provide funding for a Train the Trainer session for partner agencies; • LS will identify some possible dates for training; • A small Task and Finish Group will be established to ensure the language of the toolkit is appropriate for multi-agency use; • The Task and Finish Group will produce a strategy to set out how the toolkit will be rolled out and embedded across the county. 	<p>LS VG VG</p>
5.	<p>CDOP ANNUAL REPORT 2015/16</p>	
	<p>Rebecca Maylor was in attendance to present the CDOP annual report for 2015/16. The report was circulated ahead of the meeting. The following key points were shared:</p> <ul style="list-style-type: none"> • 127 deaths occurred pan-Lancashire during 2015/16 – 95% of which occurred in Lancashire and 6% were children under 1 year of age. • 112 reviews have been undertaken – 82% of Lancashire cases were completed within 12 months; • Chromosomal, genetic and congenital anomalies was the most common category of deaths; • 35% of deaths reviewed were found to have modifiable factors, the most common being alcohol and substance misuse and smoking; service provision; and parenting capacity; • CDOP are currently working with Public Health co-ordinators and analysts around instances of infant mortality (child deaths under 1 year of age), and are developing actions around this. Links between Infant Mortality and Deprivation is also being explored; • Some issues have been noted around the completion of A/B forms, however it is hoped that the implementation of the CDOP Database will alleviate this issue moving forward. A 7 Minute Briefing has also been released to support the issue; • Challenges around funding streams for SUDC prevention and the Safer Sleep Campaign – agencies need to be aware that funding may be difficult to secure in future. Difficulties in distributing Safer Sleep materials may also arise when Children's Centres are removed from service provision. <p>GP asked if the analysis around infant mortality/deprivation could be a targeted piece of work, providing information at ward level. VW noted that issues may arise regarding the sensitivity of data due to low numbers which may be identifiable.</p> <p>Discussion took place regarding the future funding for the Safer Sleep Campaign, which has previously had joint funding from the LSCB and Public Health Collaborative. Future funding will not be provided via Public Health which raises concern for future provision.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • JB will write to Sakthi as Director of Public Health to express concerns around Safer Sleep funding; • Those responsible for midwifery services will discuss and consider any future funding options; • Board members are asked to share the report recommendations with their agencies and consider any necessary actions. 	<p>JB JS/VW/ HG All</p>
6.	<p>MULTI-AGENCY AUDITS – PROGRESS</p>	
	<p>VW reported that good progress has been made in implementing the multi-agency audit process in Lancashire, following training given by Rochdale.</p> <p>A timetable of audits is now in place for the remainder of the financial year. Children in Need audit is running currently, with a deadline for return by 21 September. The second audit will go live on 22 September around the subject of Transitions, and the third will be undertaken in the new year focussing around CSE.</p>	

	<p>HC reported that the Adults QAPI Sub Group is now looking to adopt a similar approach. Practicalities of the process will be reviewed following the first two audits. A report from the CIN audit will be presented to the QA Sub Group on 26 October.</p>	
7.	UPDATE REPORTS FROM SUB-GROUPS	
	<p>a) CDOP</p> <p>The content of the report was noted and no further comments made.</p> <p>b) Learning and Development</p> <p>AMC reported on the annual evaluation of LSCB training, which was embedded within the sub-group report. Overall feedback shows that attendees are satisfied with the courses and report improved knowledge following attendance at a training course. It was reported that course attendees are asked to complete actions plans following their course to set out what action they will take as a result of their learning – there is a 30% return rate on this, which members of the LSCB thought positive.</p> <p>AMC reported that an agreement had been reached with regard to charging policies for the LSAB, which will now be brought in line with that of the LSCB where non-attendance charges are made.</p> <p>A Learning and Development conference is proposed to take place in March next year, focussing on Human Trafficking and Modern Slavery. HG noted that other conferences are taking place over the coming months around the same subject matters and it was suggested other areas of focus might be useful.</p> <p>Some suggestions for the conference were:</p> <ul style="list-style-type: none"> • Inter-familial domestic abuse; • Use of alcohol in domestic abuse; • Thematic workshops throughout the day, addressing a number of themes. <p>ACTIONS:</p> <ul style="list-style-type: none"> • The L&D Sub Group will give further consideration to the subject matter of the conference. 	AMC
	<p>c) Online Safeguarding</p> <p>The content of the report was noted and the following points raised:</p> <ul style="list-style-type: none"> • Keeping Children Safe in Education (KCSIE) has been revised and implemented from 5 September. The revisions include a big emphasis on Online Safeguarding and the responsibilities of the school. GL is working on guidance for schools to highlight the implications of the revisions, signpost resources and recommend good practice. • GL has produced guidance around "Pokémon Go" following a number of queries and reports concerning the targeting of children through the game. It was noted that such guidance will become out of date very quickly as the game develops. • "Dark web" is raising concerns and requires consistency around quality and accuracy of advice provided around the issue. • The term "eSafeguarding" has now moved to "Online Safeguarding". • E-Safety Live events are scheduled to run again in January – schools are being encouraged to engage with the events, particularly following the KCSIE guidance. • An Online Safeguarding section is being developed on the LSCB website to provide a range of resources and act as a point of contact for initial queries/FAQs. <p>d) Quality Assurance</p> <p>The content of the report was noted and the following points raised:</p> <ul style="list-style-type: none"> • S11 audits are currently being collated/reviewed and challenge panels set up as required. The first panel will take place with Southport and Ormskirk Hospital Trust. Board members are asked to volunteer as a panel member. Future S11 audits may be altered slightly, with new questions incorporated. • HC updated on the position with Strip Searching reporting to the YJB. Strip searches are not used within local authority secure children's homes. In extreme circumstances, the Police would be called up on to undertake the search. 	

	<p>Searching is undertaken in STCs and YOIs which should be reported at each establishment and documentation completed to evidence why it is justified. STC monitors should have access to the information but YOIs would have to contact National Offender management who hold the data.</p> <p>YJB states that YOTs are only informed about strip searching via review meetings rather than after each occurrence. Unless a young person makes a complaint following a strip search, it is unlikely that the LADO would be contacted.</p> <p>SD reported that the police will conduct a strip search if there is a criminal matter where something is concealed, or on health matters based on intelligence.</p> <p>BW stated that LCFT have stringent procedures in place around this, and record all instances.</p> <p>JB expressed concerns around the issue of Strip Searching and asked that YOT liaise with custodial providers regarding reporting and recording.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Board members will volunteer to assist with challenge panels around S11 audits; • The QA group will feedback discussions to YOT and request that Strip Searching is addressed as part of planning and procedures. <p>e) Serious Case Reviews</p> <p>The content of the report was noted and the following points raised:</p> <ul style="list-style-type: none"> • A 7 minute briefing around the Welsh Model is in development, along with an information pack for panel members detailing processes. • Issues arising regarding SCRs running alongside criminal investigations – currently the case for 7 out of 8 SCRs. It has been agreed that advice will be sought on individual cases as required. • Action Planning: a number of 'legacy cases' with ongoing actions that need finalising are aiming for completion by the end of October. • Reports for Child LA and LB are now agreed and ready to move into action planning – some issues have arisen when turning welsh model recommendations into 'SMART' actions. • Some referrals are still being raised without meeting criteria – this is being addressed with individual agencies. • AMC reported that the draft report from the MALR is complete, and will be considered by JB for agreement. The report will then be taken to a final panel meeting for consideration and agreement for publication. <p>JB suggested that the SCR Group take some time to consider how the Welsh Model is working and if any areas need customising.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • SCR Group will review the use of the Welsh Model. <p>f) Children's Partnership Boards</p> <p>The content of the report was noted and no further comments made.</p>	<p>All VW</p> <p>DR</p>
8.	<p>SUMMARY FROM EXECUTIVE GROUP HELD ON 3 MAY 2016</p>	
	<p>A summary report from the last meeting of the Exec Group was shared and noted. The following key points were raised:</p> <ul style="list-style-type: none"> • SEND service is due to be inspected by Ofsted and CQC. Brendan Lee is due to attend the next executive group meeting to present the self-evaluation form – or inspection report should the inspection take place in the meantime. SW reported that updates are available around NHS priorities regarding SEND, which will be shared at the next meeting. • LC provided an update following the quarterly monitoring inspection undertaken by Ofsted on at the beginning of September. The following key points were shared: <ul style="list-style-type: none"> ○ Six cases and two plans were analysed ahead of the visit, with 15 cases analysed whilst onsite. ○ Ofsted are satisfied with progress made to date in relation to the improvement process. 	<p>SW</p>

	<ul style="list-style-type: none"> ○ Annex A was accurate and data quality is improving to support cases. There is still a long way to go to further improve data and address inconsistencies. 	
<p>9.</p>	<p>QUALITY AND PERFORMANCE</p>	
	<p>a) Highlight Report</p> <p>HC presented the latest highlight report, explaining that the full data set is considered by the QA Sub Group, who agree the key areas for presentation at Board.</p> <p>Discussion took place regarding the rate of children looked after. LC reported there are big issues around residential provision in terms of in-house capacity. An operating model is due to be piloted in Fylde and Wyre for eventual roll out across the county. Activity around placements for asylum seekers has also increased. A regional stance regarding placements is due to be agreed and Lancashire will be assigned a cohort of unaccompanied children.</p> <p>It was reported that data regarding the number of CSE referrals recorded as being at high risk of CSE should be taken with caution. HC is currently working with the Police to agree which data should be presented.</p> <p>The number of domestic incidents involving children (PVP referrals) has increased on last year, but is lower than the previous two. HC is working with Debbie Fawcett to incorporate VCFS data into reporting. This will be included next time.</p> <p>SC queried the availability of guidance to schools on how to manage the impact of domestic abuse on children. It was suggested that this may feature as a theme at the Learning and Development Conference in March.</p> <p>b) Section 47 Audit</p> <p>JB reported that the audit of S47 enquiries was completed in response to concerns raised in the Ofsted inspection. The report and findings were shared for information and will be presented to the Improvement Board, along with latest S47 data, next week.</p> <p>The report sets out a number of recommendations which, if approved by the Improvement Board, will need addressing by the work of the QA sub Group.</p> <p>A discussion took place regarding attendance at strategy meetings – Ofsted state that agencies should attend in person, however members of the Board stressed that this is not always achievable due to commitments such as teaching/health clinics etc. It was agreed that alternative methods are available to engage in the process effectively and make useful contributions. HG suggested that agencies need to be smarter in how agencies are represented at strategy meetings, for example Schools Nurses may represent for Health.</p> <p>BW queried the representation and engagement of mental health services at strategy meetings – it was noted that there are capacity issues within mental health services.</p> <p>AMC suggested that capacity for attendance and contribution to strategy discussions should be considered as part of future commissioning arrangements for School Nurses, ensuring such requirements are built into commissioning frameworks moving forward. VW noted that the tender has not yet gone live, and asks that Board seeks assurances that safeguarding procedures and requirements are being addressed through commissioning arrangements.</p> <p>LC reported there are still concerns around the case loads of social workers, particularly with those newly qualified. Advanced Practitioners will assist with this issue as they will not have a case load and will act as a mentor.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • The QA Sub Group will develop an action plan to address the recommendations set out in the report, and will build S47 audits into the audit timetable for 2017/18. • Commissioning arrangements will be added to the risk register. • JB will speak with Sakthi regarding commissioning arrangements. 	<p>VW/HC</p> <p>VG JB</p>

	<p>c) Business Plan</p> <p>VG reported that a revised Business Plan is now in place. The Executive Board have agreed that any indicators rated 'red' will be escalated and presented to the LSCB for consideration.</p> <p>The following are currently rated as 'red':</p> <ul style="list-style-type: none"> • Ensure that children who have a parent in prison are safeguarded and raise awareness of the impact on children; • Raise awareness of the impact on children whose parents are in prison; • Provide up to date information for individual agency activity and referral data in relation to female genital mutilation on a quarterly basis. <p>SW and VW reported that they are able to assist with data regarding FGM.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • Probation and the CRC will take the lead on actions around children who have a parent in prison; • SW and VW will liaise with HC regarding FGM data. 	<p>ST/JD</p> <p>SW/VW</p>
<p>10.</p>	<p>CQC INSPECTION FEEDBACK</p>	
	<p>SW presented the report and key points to come from the CQC inspection which took place in June. A report was circulated with the agenda detailing key findings and recommendations. VW noted that a number of the findings are reflected in learning from our SCRs.</p> <p>SW reported that a number of actions have been developed to make recommendations achievable, and an action plan put in place which will be submitted to CQC by 30 September. Outcome measures and actions are aligned with the "Not Seen, Not Heard" report, and the Lancashire children's services improvement plan.</p> <p>The LSCB will be asked to note actions and progress against the action plan and provide governance through the process. It was agreed that the action plan will be presented to the LSCB at the next meeting, followed by quarterly updates for progress monitoring.</p> <p>ACTION:</p> <ul style="list-style-type: none"> • The action plan will be presented at the next meeting of the LSCB, and updates scheduled in on a quarterly basis thereafter. 	<p>SW</p>
<p>11.</p>	<p>MASH DIAGNOSTIC – OUTCOMES</p>	
	<p>The final report detailing findings from the MASH Diagnostic was circulated with the agenda and JB reported it has been shared with relevant agencies.</p> <p>The LSCB will pick up management of the Strategic Body to move forward with the MASH redesign. It is hopeful that a consensus of redesign is identified by the end of the calendar year. Agencies will be required to provide appropriate representation to engage with the process. A proportion of the LSCB reserve will be allocated to the redesign.</p>	
<p>12.</p>	<p>ANNUAL REPORT</p>	
	<p>JB reported that the annual report is now finalised and will be published following the meeting.</p> <p>Local press have shown an interest in the report, particularly around CAMHS.</p> <p>JB will now write formally to all agencies to highlight key challenge relevant to them.</p> <p>ACTIONS:</p> <ul style="list-style-type: none"> • The annual report will be published on the LSCB website following this meeting; • JB will write to agencies highlighting relevant challenges. 	<p>LN</p> <p>JB</p>
<p>13.</p>	<p>URGENT BUSINESS</p>	
	<p>a) Reporting and acting on Child Abuse and Neglect</p> <p>LSCB members were reminded of the current government consultation around the above. The national deadline for responses is 13 October, however the LSCB will submit</p>	

	<p>a combined response and therefore members have been asked to respond by Monday 26 September to allow time for responses to be collated.</p> <p>b) Emollients and fire safety</p> <p>JB reported that the LSAB are currently looking into issues around paraffin based emollients as a fire hazard. LSCB members are asked to remind their services of the risks associated with such creams.</p> <p>c) Press Engagement</p> <p>JB reported that the Lancashire Evening Post are keen to engage with us around Safeguarding and conversations have taken place regarding a regular feature in the LEP, which will be piloted over a period of months. Further information will be shared as conversations progress, however the suggested themes for the pilot are: Emollients as a fire hazard; Online Safeguarding; and CSE.</p> <p>d) Syrian Resettlement Programme</p> <p>It was agreed that Saulo Cwerner will be invited to a future meeting to provide information on the Syrian Resettlement Programme.</p>	LN
14.	ITEMS FOR INFORMATION	
	The following items were shared for information:	
	<p>a) Child and Social Work Bill 2016/17</p> <p>Noted.</p> <p>b) Improvement Board updates</p> <p>Summaries from each Improvement Board meeting are now available at the following website, along with further information regarding Improvement Board developments - http://www.lancashire.gov.uk/council/performance-inspections-reviews/children-education-and-families/childrens-services-improvement-board.aspx</p>	
15.	Date of Next Meeting	
	<p>**Tuesday 11 October 2016 – 1.00pm – 4.00pm, Chorley House, Leyland</p> <p>*Friday 11 November 2016 – 9.30am – 2.00pm, Chorley House, Leyland</p> <p>* <i>Extended meeting to consider SCRs</i> ** <i>additional meeting to consider SCRs</i></p>	