



**Lancashire Safeguarding Children Board
13 May 2016 – Chorley House, Leyland**

MINUTES

Name	Agency	Present / Apols
Jane Booth	Independent Chair	Present
Louise Burton	Chorley and South Ribble, Greater Preston, and West Lancashire CCG – Designated Lead Nurse for Safeguarding	Present
Paul Cafferkey – item 5	Lancashire County Council – Business Partner	Present
Hayley Clarke	LSCB/LSAB – Business Co-ordinator	Present
Sue Clarke	Lancashire Constabulary – Head of PPU	Present
Linda Clegg	Lancashire County Council – Director of Children's Services	Present
Janet Crossley	Safeguarding and Prevent Manager – Burnley BC	Present
Joanne Dann	Cumbria and Lancashire CRC	Present
Victoria Gibson	LSCB / LSAB Manager	Present
Marie Gittins	CAFCASS	Present
Hazel Gregory	BFW Hospitals	Present
Chris Horrocks	Head Teacher, St Bede's Secondary School	Present
Sakthi Karunanithi	Lancashire County Council – Director of Public Health	Present
Graham Lowe	LSCB/LSAB – Online Safeguarding Adviser	Present
Kath Loynd – item 5	Lancashire County Council – Management Accountant	Present
Alice Marquis-Carr	Fylde, Wyre & North Lancashire Clinical Commissioning Group	Present
Chris McConnachie	Lancashire Association of School Governors	Present
Sarah Pooley	Blackburn with Darwen BC – Advanced Practitioner	Present
Jenny Robertson	East Lancashire Hospital Trust – Named Nurse	Present
Debbie Ross	East Lancashire CCG - Head of Safeguarding	Present
Anna Scarv	East Lancashire Hospital Trust – Safeguarding Practitioner	Present
Julie Seed	Lancashire Teaching Hospitals Trust	Present
Cc Matthew Tomlinson	Lancashire County Councillor, Lead Member – Participant Observer	Present
Sonia Turner	National Probation Service	Present
Susan Warburton	Deputy Director of Nursing, Patient Experience & Safeguarding	Present
Bridgett Welch	Lancashire Care Foundation Trust – Associate Director	Present
Apologies		
Diane Booth	Lancashire County Council – Head of Children's Social Care	Apologies
Siobhan Collingwood	Primary Schools, Morecambe Bay School - Head teacher	Apologies
Joanna Hunt	Children's Society - Programme Manager	Apologies
Tony Morrissey	Lancashire County Council – Deputy Director Children's Services	Apologies
Stasia Osiowy	Lancashire County Council – Head of Safeguarding Inspection & Audit	Apologies
Marie Thompson	Director of Nursing & Quality, BTH NHS Foundation Trust	Apologies
Vanessa Wilson	East Lancashire Hospital Trust – Divisional General Manager of Family Care	Apologies

No	Item	Action
1	Welcome and Apologies for Absence	
	<p>JB welcomed all to the meeting and accepted apologies for absence as above.</p> <p>LC reported that she (or a representative) will represent LCC moving forward, replacing any previous CSC HOS representation.</p>	
2.	Minutes of meeting held 11 March 2016	
	<p>Some accuracy points were made with regard to attendance and apologies at the last meeting. The minutes will be amended to reflect this.</p>	LN
3.	Review of Action Sheet and Matters Arising from Meeting	
	<p>The action log was reviewed and a number of updates reported. The log will be updated to reflect the updates.</p>	LN
4.	Risk Sensible Assessment Models and impacts on the Continuum of Need	
	<p>Linda Clegg and Sarah Pooley gave a presentation regarding BwD Risk Sensible Practice Model, which LCC are currently developing for implementation. The presentation outlined drivers; key components and challenges and will be circulated for information.</p> <p>SP reported that BwD are seeing clear positive outcomes for children and young people, and improvements in practice. BW reported that LCFT staff have been trained on the BwD model and speak very highly of the approach and use the underpinning principles in practice. The model has also been used by ELHT, reporting that it works well using a simple approach with common language.</p> <p>JB reported that the OFSTED inspection recognised a need for the Continuum of Need (CON) to be refreshed and that it had been agreed to do this in line with the development of the Risk Sensible model. A Task and Finish Group has been established and is working at pace to refresh the CON which will be agreed by the LSCB on the 7 June, ahead of formal launch events on 11/12/13 July.</p> <p>The refreshed CON will follow the current principles but the language will differ, incorporating Risk Sensible approaches.</p> <p>Conversations will take place with Blackpool regarding their CON approach.</p>	<p>LN</p> <p>JB</p>
5.	LSCB Budget – Key Headlines	
	<p>PC was in attendance to provide key headlines in relation to the budget position for the LSCB and LSAB. PC reported that Kath Loynd will pick up this responsibility moving forward.</p> <p>The budget is normally reported to the LSCB Executive Group but JB felt the LSCB should receive the key headlines given the recent expansion of the Business Unit and increased contributions from partners.</p> <p>There is currently a reserve of £449,285 which increased by £52,073 due to increase in contributions and delay in appointments to the Business Unit. Members of the Exec Group have discussed how the reserve should be allocated, with suggestions as follows:</p> <ul style="list-style-type: none"> • Proposal to appoint a CSE Co-ordinator on a 2 year secondment; • £10k will be allocated to support the roll out of the refreshed CON; • Suggested that funding will be put forward to support the MASH redesign; • Approximately £100k will be retained to account for the risk of SCRs. <p>Part of the reserve is also related to CDOP, which is funded Pan-Lancashire, and therefore discussions will need to be held with Blackpool and Blackburn with Darwen following contributions to the 2016/17 Safer Sleep campaign as to likely reimbursement. .</p>	<p>VG</p>

	<p>It was noted that SCRs are normally budgeted for at 5 per year however this year has seen 10 SCRs take place. Work has been done to reduce the costs of the reviews from approximately £15k to £8k per review but this will remain a high risk area for the Board.</p> <p>The 2016/17 budget is currently forecasting a deficit which may or may not be realised. If it does come to fruition, the reserve will be utilised.</p>	
6.	SCR Blackpool BU	
	<p>JB reported that the SCR report has not yet been agreed for circulation and will not be published in its entirety in order to protect the victim.</p> <p>Three areas are involved in the review – Blackpool, Lancashire and Doncaster, with Blackpool as the lead authority. Two practitioners from Lancashire were involved in the process, but this was limited. Some recommendations have been raised for LSCBs to consider, and these will be circulated for information.</p> <p>The final report will be taken to the SCR Sub Group, and an action plan will be developed for an LSCB response.</p>	<p>LN</p> <p>DR</p>
7.	Update Reports from Sub Groups	
	<p>Sub-Group updates were received and noted. The following key points/actions were raised:</p> <p>Learning and Development Sub Group</p> <ul style="list-style-type: none"> Shortage of CSC trainers was noted. LC will raise this issue with the Advanced Practitioners; AMC will find further information regarding the policy surrounding bruising on pre-mobile babies. <p>eSafeguarding</p> <ul style="list-style-type: none"> Action plan is currently under review Some issues regarding representation from Schools and Health. GL will pick this up with relevant contacts from the Board. <p>QA/PM Sub Group</p> <ul style="list-style-type: none"> Virtual multi-agency team – representation from Probation is secured however still requires representation from Education. Audit training will commence in June and will be held over two days. First audit to commence in September. <p>Child Death Overview Panel</p> <p>Report noted.</p> <p>Serious Case Review Sub Group</p> <ul style="list-style-type: none"> 4 of 7 SCRs are currently without an independent chair. JB made a plea to Board members to take up the Chair of an SCR panel if they are already a member of the group. Time commitment is manageable and the process is well managed and monitored. Significant event notifications shared by YOT for information will be shared with the L&D Group in future, rather than the SCR group. JB reported that a challenge exercise is to take place around SCR decision making, in June by two North West Boards. DR reported that key themes of SCRs are being considered and will be shared once available. <p>Children's Partnerships Boards</p> <ul style="list-style-type: none"> Lancashire BME Network will be invited to the next Board meeting to present the findings of the CSE project in Burnley and Pendle 	<p>LC</p> <p>AMC</p> <p>GL</p> <p>All</p> <p>DR</p> <p>LN</p>
8.	Summary from Executive Group held on 3 May 2016	
	<p>A summary report from the last meeting of the Exec Group was shared and noted. The following key points were raised:</p> <ul style="list-style-type: none"> Annual Conference – the exec discussed the possibility of holding an annual conference to present safeguarding awards, highlighting good practice and recognise achievements of staff and teams. LSCB members agreed this proposal. Further information will be shared once proposals have been formed. 	<p>JB</p>

	<ul style="list-style-type: none"> Lay Members – VG reported that two Lay Members have now been appointed to take up membership on the Board. Elaine Bonn and Bethany Wilcock will soon take up post. Board members are asked to volunteer to act as a mentor during the first year of appointment. Any willing volunteers should contact VG. 	All
9.	LSCB Performance Update	
	<p>HC presented a draft data set which is currently in development, based on a North West model.</p> <p>The performance report includes 'Highlights' which will draw attention to key messages and provided to the LSCB on a quarterly basis. Further, more detailed, information will be considered by the QA and Performance Sub Group.</p> <p>The data set requires further input from partners, to address areas where data is missing. Board members will review the 'missing data' section and inform HC of available data. Further refinement will also take place following the LSCB Development Day on 7 June.</p> <p>SK suggested it would be useful to identify targets within the data set. HC will make this revision.</p>	All HC
10.	MASH Diagnostic – Update on progress	
	<p>JB provided an update on the recent MASH diagnostic and expressed thanks to Vicki Evans for her work on the project. The following points were shared via a presentation:</p> <ul style="list-style-type: none"> Progress: T&F Group managed the process; case tracking, visits to other areas across the country and consultation exercises have taken place with over 400 people involved. Some of the issues identified were: lack of clear governance/strategic arrangements for scrutiny/challenge; no joint commissioning; lack of clarity around purpose; lack of capacity; duplication; underestimate of volume; information systems are not integrated; managing queue rather than risk; a third of referrals could be dealt with elsewhere. Some of the positives identified: multi-agency site; clear examples of enhanced protection; operating manual provides consistency; improved quality of decision making; some process data is collected; and positive working relationships are evident. <p>The next steps to be taken are to finalise the report; provide challenge to agencies; and progress service re-design.</p> <p>SC reported that all agencies are considering their own processes with regard to MASH, as part of the service redesign.</p> <p>JB requested a report to finalise the LSCBs role in the diagnostic. The report will detail what has been done to date; the findings and issues raised; and what operational activity now needs to take place in order to move forward.</p>	VE
11.	FGM Update	
	<p>Public Service guidance document has been released and will be circulated for information. The FGM group will pick this up for consideration.</p>	LN SC
12.	Communication and Engagement	
	<p>LN reported that the LSCB now has a Twitter feed which will be used to share key messages, good practice and to assist partners in promoting any campaigns relating to Safeguarding.</p> <p>LN will develop an annual plan to set out how twitter will be utilised and will liaise with partners in order to do so – Board members will be asked to provide LN with a point of contact for communication/media within their agencies.</p> <p>Details will be circulated advising colleagues how to access the Twitter account.</p>	LN LN
13.	LSCB Annual Report	
	<p>VG reported that the Annual Report 2015/16 is currently in development and shared the following key dates/deadlines:</p>	

	<ul style="list-style-type: none"> • Wednesday 25 May – service annual reports to be submitted • Friday 27 May – LSCB Sub Group annual reports to be submitted • Tuesday 7 June – LSCB Development Day – Service annual reports will be presented and considered • Friday 8 July – Annual report to be agreed by LSCB • Wednesday 13 July – Annual report to be agreed by Cabinet <p>Partners are asked to assist in ensuring relevant service area and sub group annual reports are returned by the dates given above. LN will share the previous request for information with members of the Board.</p>	LN
14.	Business Plan review and Update	
	To be considered at LSCB Development Day on 7 June.	
15.	Urgent Business	
	<p>a) CAMHS JB reported that the redesign of CAMHS service was due to commence in April 2016 but has fallen behind target. A number of concerns were raised around the table regarding lack of progress and lack of support available for young people.</p> <p>JB will write to Chief Executives of Commissioning bodies to express concerns and request timescales for recommissioning of services, and information on mitigating step.</p> <p>A representative will be invited to attend the next Board meeting to provide an update.</p> <p>HG reported that Blackpool are currently exploring the introduction of Vulnerable Adolescent Hub for those who are high tier three. DR reported that Kelly Taylor is leading on the 'vulnerable' aspect of the transformation and noted that the issues are around timescales and consistency across the county.</p> <p>CM raised awareness of the national petition regarding funding for CAMHS and Mental Health (petition number 128125).</p>	JB LN
	<p>b) South Ribble JB reported that the LSCB are currently engaging with South Ribble Borough Council and Lancashire County Council regarding recent safeguarding issues within the South Ribble area. Work is progressing to address this.</p>	
	<p>c) CQC Inspection BW reported that CQC will revisit LCFT on 12 September for a full compliance visit. Evidence is now be collated in readiness. An update will be provided at a future meeting.</p>	BW
16.	Items for information	
	<p>The following items were shared for information:</p> <p>a) CSE Guidance – working effectively to address CSE. The guidance was circulated with the agenda and will be picked up by the CSE Sub Group.</p> <p>b) Front door operational delivery A letter was circulated to inform partners of LCC's collaboration with two Social Work Agencies – Skylakes and HCL. The collaboration has been made in order to seek assistance in front door operational delivery around social work assessments.</p>	SC

	<p>c) Improvement Board updates</p> <p>Summaries from each Improvement Board meeting are now available at the following website, along with further information regarding Improvement Board developments - http://www.lancashire.gov.uk/council/performance-inspections-reviews/children-education-and-families/childrens-services-improvement-board.aspx</p> <p>SW expressed concern regarding the pace of changes/improvements and how quickly messages are filtered down to frontline staff.</p> <p>A request was made regarding the inclusion of attendance information in the Improvement Board meeting summaries. This suggestion will be fed back.</p>	LN
17.	Date of Next Meeting	
	Friday 8 July 2016 – 9:30am - Chorley House, Leyland	